

## 取消保單表格 POLICY CANCELLATION FORM

致: 泰加保險有限公司  
Attention: Target Insurance Company, Limited

本人/本公司現要求取消以下保單:

I / We would like to cancel the following insurance policy:

保單或臨時保單號碼  
Policy / Cover Note No. : \_\_\_\_\_

身份證 / 公司註冊證號碼  
H.K.I.D. / C.I. No. : \_\_\_\_\_

投保人姓名  
Name of Insured : \_\_\_\_\_

聯絡電話  
Contact Number : \_\_\_\_\_

車牌號碼  
Registration Mark : \_\_\_\_\_

取消日期  
Cancellation Date : \_\_\_\_\_

取消原因  
Reason of Cancellation : \_\_\_\_\_

投保人簽署  
Signature of Insured : \_\_\_\_\_

日期  
Date : \_\_\_\_\_

### 退保保費計算表 Refund Table

Date of Cancellation	取消日期	Premium Charges	本公司收取之保費
Within 1 month	一個月內	20% of premium	20%保費
Within 2 months	兩個月內	30% of premium	30%保費
Within 3 months	三個月內	40% of premium	40%保費
Within 4 months	四個月內	50% of premium	50%保費
Within 5 months	五個月內	60% of premium	60%保費
Within 6 months	六個月內	70% of premium	70%保費
Within 7 months	七或八個月	80% of premium	80%保費
Over 8 months	超過八個月	100% of premium, no refund	100%保費, 不獲任何退還

\*最低不退還保費為 HK\$500.00 (加香港汽車保險局基金及保監局徵費)。  
The minimum and non-refundable premium is HK\$500.00 (plus MIB & IA Levy).

\*如閣下於保險期內提出索償, 泰加保險不會為取消保單作出退款安排。  
If any car accident report is filed during the insurance period, no refund of premium will be made upon cancellation of policy.

### 備註 Remarks:

- 1) 請將正式保單及保險憑證(C.I.)正本連同此信寄回本公司方可辦理退保手續。  
Please return the original insurance policy and the original Certificate of Insurance (C.I.) together with this signed letter to the Company for cancellation.
- 2) 退保日期以收到正式保單及保險憑證(C.I.)為準。  
Effective cancellation date will be based on the date we well received original policy and Certificate of Insurance (C.I.).
- 3) 請準確填寫以上資料, 否則取消申請有可能延誤。  
Please fill in the above information accurately, otherwise the cancellation application may be delayed.